

2023 Spring OAA Budget Report

Cherryl C. Budget Chairman

Our committee met several times in 2023 to review spending last year (See Treasurers Report) as well as expenses from prior years to understand the impact of Covid over the last several years in areas such as meeting, travel, and supplies costs. We also wanted to understand the trends in donations over the last 5 years, including last year when we encouraged folks to send donations to WSO.

It was also challenging this year since we realized we asked members to send donations to WSO. Ohio donation amount **may be lower** than usual and at the same time, our expenses will likely be **higher** than previous years.

Why look back at these trends? To learn how we spent money in more “normal times” and use this knowledge to help us better plan for 2023/24. We believe and HOPE we will see more attendance at Spring and Fall Meetings of AWSC and Assembly generating more expenses for meeting costs. We also hope that more ideas will flow and result in work groups in various areas that may need project support or even equipment needs as many members have now experienced a Hybrid lifestyle thanks to Covid.

Because of the amount of money we have accumulated over-the past 4 years of COVID, we have A LOT OF MONEY, It is good to know we are financially in good shape as Merri, our Treasurer has shared (see her report).

The budget process starts with adding up the total of the donations and realized interest income from the previous year. From this, money is added to the various reserve funds depending on anticipated expenses and in keeping with the funds’ descriptions in the Handbook. Unspent Budgeted Line Items amounts are added to the Excess Funds in the Reserve Funds.

After the reserve funds are reviewed and funded, the remaining total of the previous year’s donations and realized interest income is what we have to work with for this year’s budget. **See Doc. 1**

When we began this budgeting process, a decision was made to account for all of the money in our ending 2022 working checking accounts. From questions asked at the AWSC and sent to Budget Committee after AWSC, we realized that we had placed an amount of money into the Reserve Funds and Line Items that was larger than that by a total of 6,366.37 (**Doc. 2**). So we went back to our excel spreadsheets, found the errors, and made changes to both the Reserve Funds and the Line Items.

In this amended budget proposal, we again decided to put the total amount that we had in our working accounts at the end of 2022 into both the budget line items and the reserve funds. This allowed us to show that we have the funds to do many things until it is time to propose and create a budget for 2024 (the beginning of the next panel).

We hope this amended budget, which includes both the budget line items and reserve funds, will encourage more participation by our coordinators and standing committees, allow for a potential increase in both meeting costs and travel, as well as transition costs at the end of this year after elections (new computers as needed).

Amended Reserve Fund Proposal Doc. 2

After amending the Reserve Funds to more accurately reflect past practices (see handbook), the **Reserve** funds now reflect more accurately the amount available by adding only the unspent 2022 budgeted line items amount into Excess funds which lowered the previous total by ~\$5,000. And, we still had available 639.66 to add back to the amount for the amended Budget Line Items.

Amended Budget Line-Item Proposal: Doc. 3

Here is the Revised Budget Line Item Budget. Please note that we have made sure that every coordinator and standing committee has money available - remembering that there are Project Funds as well as Excess Fund monies available. The net is this proposal is ~\$1,200-less than the one approved by AWSC and still is ~\$1,300 more than the Budget for 2022.

The Budget Committee appreciates your encouragement and patience as we move through these times of growth and anticipation.

Cherryl C, Theresa M, Ginny C, Barbara W, Merri G, Ann F

DOC. 1 Available for Budget Line Items from Member Donations

Groups	11,620.42
Plea Letter Contributions	3,008.00
Personal Donations	247.47
MVIAS	500.00
Greater Cleveland	500.00
Other Donations(\$500 in Memory of)(\$78.50-Disbanded) (\$5-unknown groups)	628.50
Hope Zoom	8.00
Other - trust	158.50
AL-A-NOTES subscriptions	6.75
Interest Income CD	5.88
Interest bank account	8.48
Returned Check(44580125)	(18.50)
Huntington Check Fee for Returned check 44580125	(13.00)
Interest bank account	2.52
SUBTOTAL AVAILABLE FOR BUDGET LINE ITEMS	16,663.02
ADDED FROM left over amount in totals funds	639.66

AMOUNT FOR BUDGET LINE ITEMS*	17,302.68
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*This number includes 639.66 from what was left in our total amounts of all accounts after subtracting the new Reserve Funds total to encourage attendance at Area meetings; to once again encourage Coordinators and Committee members to ask for funding for rojects/workshops; covering a possible need for increased per diem amounts for travel; and possible printing costs for DR & GR packets and printing of Bylaws and Handbook.

	revised	AWSC
<i>Ample reserve on 12-31-2022</i>	20,026.89	20,026.89
<i>proposal reserve funds</i>	25,069.18	30,075.21
<i>proposal budget line items</i>	17,302.68	18,663.02
	62,398.75	68,765.12
total cash on hand in bank accounts	-62,398.75	62,398.75
	0	6,366.37

5/8/2023

DOC. 2 ASSEMBLY RESERVE FUNDS

ASSEMBLY RESERVE FUNDS	YR END 2022	Handbook adjustments	Suggested changes	new 2023 proposal	AWSC 2023 proposal
Active Past Delegate Fund – cap of \$1,200	300.00		300.00	1,200.00	1,200.00
Convention Float	2,689.61		-689.21	2,000.00	4,287.84
Convention Reserve- cap of \$3,500	3,500.00		0.00	3,500.00	3,500.00
District Rep AWSC meeting 5% -cap of \$1,000	350.00	0.05	17.50	747.30	747.30
Equipment Fund 5% - cap of \$3,500	1,552.19	0.05	1,447.81	3,500.00	3,500.00
Excess Funds		8,939.15		6,045.00	9,713.19
OAC/IAC (Delegate +2)	2,575.52		0.00	2,575.52	3,625.52
Projects Fund- \$2,500	2,212.65			2,500.00	2,500.00
Transition Fund	401.36			1,001.36	1,001.36
Alateen Transportation Fund			2,000.00	2,000.00	-
TOTAL	16,130.03	8,939.15		25,069.18	30,075.21

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Doc 3. Budget Line Items

BUDGET LINE ITEMS	2022 BUDGETED	2022 SPENT	2023 PROPOSED	AWSC
AA Convention Hospitality	400.00	(400.00)	400.00	400.00
AA Liasion**			100.00	100.00
Al-A-Notes	50.00	(9.28)	50.00	50.00
Alateen Coordinator	100.00	-	700.00	700.00
Alternate Delegate	175.00	-	150.00	150.00
Archives Coordinator	100.00	-	300.00	300.00
AAPP	400.00	(160.00)	400.00	400.00
Budget Committee	31.22	-	-	-
Bulk Mail/Return Postage	-	-	-	-
Chairman	200.00	(131.13)	200.00	200.00
Delegate	500.00	(373.08)	500.00	500.00
Delegate Equalized Fund	3,000.00	(2,687.10)	3,000.00	3,000.00
Del/Alt NCRDM	1,500.00	(1,085.86)	2,000.00	2,000.00
Forum Coordinator	100.00	-	100.00	100.00
Group Records Coordinator	15.00	-	100.00	100.00
District/Group Rep Orientation	100.00	-	250.00	250.00
Handbook and By-laws Committee	200.00	-	400.00	250.00
Liability & Crime Insurance	1,000.00	(988.00)	1,052.68	1,000.00
Literature Coordinator	100.00	-	100.00	100.00
Meeting Expenses	3,500.00	(687.74)	3,150.00	4,500.00
Public Outreach Coordinator	100.00	-	100.00	100.00
Registration Committee**			100.00	100.00
Review Committee	300.00	(79.92)	200.00	200.00
Secretary	200.00	(166.00)	200.00	200.00
Travel	2,950.00		2,950.00	3,163.02
Treasurer	164.00	(184.00)	250.00	250.00
Two-Day Fall & Convention Liaison	50.00	-	100.00	100.00
Two-Day Hospitality	300.00	-	300.00	300.00
Website setup and maintenance	150.00	(43.96)	150.00	150.00
TOTAL OF BUDGET ITEMS	15,935.22	(6,996.07)	17,302.68	18,663.02

Registration & AA Liasion added as standing committees

639.66 from Excess funds added to the 16,663.02 total for Line items to allow larger budgets to all coordinators and committee chairs, and to travel (per diem funding to Area Meetings)

5/8/2023